

### **Notice of the 38<sup>th</sup> Annual General Meeting**

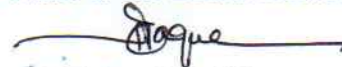
Notice is hereby given that the 38<sup>th</sup> Annual General Meeting (AGM) of Monospool Bangladesh PLC will be held using hybrid system with venue of the AGM at the Conference floor, Corporate Office, Plot No. 314/A, Road No. 18, Block-E, Bashundhara R/A, Dhaka and virtually by using digital platform on Monday, December 29, 2025 at 11.00 a.m. to transact the following business:

#### **Agenda:**

1. To receive, consider and adopt the audited Financial Statements of the Company for the year ended on June 30, 2025 together with the Report of the Auditors thereon and the Report of the Directors.
2. To approve dividend for the year ended on June 30, 2025 as recommended by the Board of Directors.
3. To elect/re-elect Director(s) of the Company.
4. Post facto approval of the appointment of Mr. Mostafa Jamal Mohiuddin as Managing Director of Monospool Bangladesh PLC from 28-05-2024 to 31-12-2026.
5. To appoint Statutory Auditors for the year 2025-2026 and fix their remuneration.
6. To appoint Compliance Auditors for the year 2025-2026 and fix their remuneration.

Dated, Dhaka  
November 29, 2025

By Order of the Board of Directors



**Md. Emdadul Haque**  
Company Secretary

#### **Notes:**

- (i) Members, whose names will appear in the Share Register of the Company or in the Members/ Depository Register on the Record Date i.e. November 23, 2025, will be eligible to attend and vote in the Annual General Meeting (AGM).
- (ii) The proxy form must be affixed with requisite revenue stamp and must be deposited at the Registered Office of the Company not less than 48 hours before the time fixed for the meeting.
- (iii) The AGM will be conducted through using hybrid system in accordance with the Directive No. BSEC/CMRRCD/2009-193/08 dated March 10, 2021 of Bangladesh Securities and Exchange Commission (BSEC).
- (iv) Link for Joining in AGM through Digital Platform will be provided through e-mails of the shareholders which will be opened before 72 hours from the time (December 29, 2025 at 11.00 a.m.) fixed for holding the Annual General Meeting. Members can join the Virtual Annual General Meeting using their Laptop, PC, Mobile or Tab providing their respective 16-Digit BO ID and No. of shares.
- (v) Pursuant to the Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018 copy of Annual Report will be sent to the e-mail addresses of the members linked with their BO Accounts. In case of non-receipt of the Annual Report of FY 2024-2025 of the Company sent through e-mail, shareholders may collect the same from the Company Affairs Department of the Company by a written request. The Annual Report will be uploaded on the Company's website at <https://www.mpmc.com.bd/> on stipulated date. Virtual AGM link is <https://monospool.bdvirtualagm.com>